## **EXAMINATION REQUEST FORM**

#### MAIL YOUR REQUEST TO:

HERNDON, VA 20172

Book title

Course/Semester/Year

# UNITED STATES INSTITUTE OF PEACE PRESS P.O. BOX 605

SPRING 2014

See inside back cover for international order information.

To receive a copy of a paperback book being considered for course adoption:

- 1. Complete the course information on this page for each title requested.
- 2. Complete institution address/shipping information on this page.
- 3. Enclose shipping fee of \$5.00 per title.

Please enclose a check or money order made payable to: **Endowment of the U.S. Institute of Peace**. (Credit cards are not accepted for examination requests.)

Examination requests and individual orders may be combined by filling out both this page and the previous page. Be sure to fill in the shipping information on both pages. Please note that all examination requests, individual orders, and overseas orders must be prepaid.

For additional sales and order information, see the inside back cover of this catalog. Additional information on ordering as well as full descriptions of titles in the backlist and selected sample chapters and excerpts are all available online at:

### http://bookstore.usip.org

#### PLEASE SEND FOR POSSIBLE ADOPTION

Enrollment/Decision date
Office hours/Business phone
Other texts currently used/considered
SHIPPING INFORMATION
(Please complete shipping information on order form as well.)
Name
Organization/University
Street address
City, State
ZIP+4 E-mail
Telephone

## SALES AND ORDER INFORMATION

### Visit our online bookstore at: http://bookstore.usip.org

#### **UNITED STATES**

#### **U.S. INSTITUTE OF PEACE PRESS**

P.O. Box 605

Herndon, VA 20172

Tel. 1-800-868-8064 (U.S. toll-free) or

703-661-1590 Fax: 703-661-1501

Email: usipmail@presswarehouse.com

Individual orders, examination requests, and relevant international orders (see next column) must be prepaid in U.S. funds payable on a U.S. bank.

Please make checks or money orders payable to: **Endowment of the U.S. Institute of Peace.** Credit card orders (MasterCard and VISA only) are also acceptable—\$10.00 minimum. Please do not send cash. Information regarding trade and wholesaler discounts will be furnished on request.

Prices in this catalog apply to orders filled from our Virginia warehouse and are suggested U.S. retail. Prices and availability are subject to change without notice.

#### **EXAMINATION COPIES**

See examination request form.

#### **RETURNS**

Permission required. Invoice information (original quantities, titles, ISBNs, invoice numbers, discounts received, and list prices) must be included. Returns will not be accepted after one year. Authorized labels are required for all returns. To request permission and labels, call, write, or fax:

#### **USIP PRESS RETURN REQUESTS**

P.O. Box 605

Herndon, VA 20172

Tel. 1-800-868-8064 (U.S. toll-free)

703-661-1590 Fax: 703-661-1501

No credit or refund will be given for books returned in unsaleable condition or for ineligible or unauthorized returns.

#### **Atlantic Sales Representation:**

(NY, NJ, PA, DE, MD, DC, WV, CT, RI, MA, VT, NH, ME)

Chris Kerr

#### **Parson Weems Publisher Services**

55 McKinley Avenue, Suite D214 White Plains, NY 10606-1675 Tel. 914-948-4259

Fax: 866-861-0337

Email: office@parsonweems.com

#### **ASIA & THE PACIFIC**

Including Hawaii, Australia, and New Zealand

All orders from retailers, wholesalers, and libraries in these countries should be sent to:

#### **EAST-WEST EXPORT BOOKS (EWEB)**

University of Hawai'i Press 2840 Kolowalu Street Honolulu, HI 96822 Tel. (808) 956-8830 Fax: (808) 988-6052

Email: eweb@hawaii.edu

#### **CANADA**

#### **RENOUF BOOKS**

1-5369 Canotek Road Ottawa, Ontario CANADA K1J 9J3

www.renoufbooks.com

E-mail: order.dept@renoufbooks.com Toll-Free N. America Tel.: 888-551-7470 International Tel. 613-745-2665

International Fax: 613-745-7660

#### **EUROPE AND THE U.K.**

Pricing inquiries and orders for Europe and the U.K. should be directed to:

## UNITED STATES INSTITUTE OF PEACE PRESS

c/o NBN International Airport Business Centre 10 Thornbury Road Plymouth PL6 7PP

Tel. (+44) (0) 1752-202301 Fax: (+44) (0) 1752-202333

E-mail: orders@nbninternational.com

#### Sales Representatives for Europe and the U.K.:

#### **UNIVERSITY PRESSES MARKETING**

The Tobacco Factory Raleigh Road Southville Bristol BS3 1TF United Kingdom

Tel. (+44) (0) 117 902 0275 Fax: (+44) (0) 117 902 0294

E-mail: sales@universitypressesmarketing.co.uk

#### **ALL OTHERS**

Throughout the rest of the world, orders may be sent directly to:

## UNITED STATES INSTITUTE OF PEACE PRESS

P. O. Box 605 Herndon, VA 20172

Tel. 1-800-868-8064 (U.S. toll-free) or 703-661-1590

Fax: 703-661-1501

Email: usipmail@presswarehouse.com

Domestic orders only. No more than three titles may be requested. Hardcover books are not available as examination copies.